

DES Authorized Services

- _____ I understand if my DES services stop, I am subject to the same fees as cash paying participants.
- _____ I understand if I fail to follow DES rules regarding times and signatures on the attendance sheet I will be responsible for that day's tuition fees.
- _____ I understand I am responsible to pay any charges DES does not cover including weekly fees.

Registration will not be accepted without the following documentation attached:

- Completed Registration Form with signature
- ADHS Emergency Information Form
- Special Diet
- New Student Enrollment Form Part 1&2
- Immunization Record
- Court Paper (if applicable)
- Official Birth certificate
- Parent /Guardian ID
- IEP (required if applicable)

If you wish to change your original registration you must complete a new registration form.

All changes must be done in person two weeks before the effective date at the Kids Club office located at Desert Meadows School.

New registration form submitted on: _____ Change effective date: _____

\$20 fee will be assessed on 3rd registration change.

Due at Time of Registration:

- \$_____ Registration Fee (Non-Refundable)
- \$_____ Supply Fee (Non-Refundable)
- \$_____ First-week Tuition Payment (Not Refundable if space if forfeited)
- \$_____ Total Due today

Fees can be paid online or by check, money order in the designated checkboxes. Cash payments can only be made at the Kids Club office.

Start Date: _____

For Office Use Only

ProCare Information: Parent/ Guardian	Office Copy
Billing	Site Copy
Ledger/Tracking	DES Authorization Received
Billed Registration/Supply / 1 st Week	School Emailed on:
Information: Rosters	Processed By: _____